

How to download exam papers

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| <p>Log in as administrator Log in as assessor Log in as student Log in as invigilator</p> | <p>In your web-browser, open page: https://eksamen.ruc.dk. Click on: "Log in as assessor".</p> |
| <p>Login using RUC Login: <input type="button" value="Examiner / Internal co-examiner"/> Login using Nem ID: <input type="button" value="Co-examiner"/> Login using username/password: <input type="button" value="Co-examiner"/></p> | <p>RUC-employee: Click on "Login using RUC Login". Co-examiner (external): Click on "Login using Nem ID", or login with user name/password, (see textbox on page 2).</p> |
| <p>Exams under assessment Assessed exams</p> | <p>"Home" in DE is the page "My exams". Default display is "Exams under assessment". Use the dropdown-menu to display "Assessed exams".</p> |
| <p>Alle studerende Students with co-eksaminer Rasmus Dam Johansen</p> | <p>On the exam page, you can filter by name of examiner, if more than one is involved in the exam.</p> |
| <p>23366 - 1. kandidatmodul: Muntlig prøve med udgangspunkt i projektrapport Du er eksaminator på denne prøve</p> | <p>Click on the exam that you wish to work on.</p> |
| <p>Download all hand-ins Download all hand-ins (only main document files) Upload all hand-ins (zip)</p> | <p>Either: Select from the dropdown-menu "Download all hand-ins" (all files or just the exam paper without appendices).</p> |
| <p>Read in browser</p> | <p>Or: Click on the exam that you wish to work on. Select from the dropdown-menu "Read in browser":</p> |
| <p>Read in browser Download (complete hand-in) web...nce.pdf (Main document) 117 KB Stud...b.mov (Attachment) 58 MB</p> | <p>Read the paper online in the DE pdf-reader. Download a zip-fil containing all files. <i>Or</i> download a zip-file containing selected files.</p> |
| <p>Upload 101129_2._Opret_datoer_til_SB.pdf (Main document)</p> | <p>Upload to DE a paper assessed offline using a reader on a PC or Android tablet. (Files name used in download/upload must be identical).</p> |
| <p>Download hand-in (zip) The hand-in is being packed into a zip-file. This can take several minutes. When the file is ready you can retrieve it by clicking "Download (complete hand-in) again." You can continue using the system while the zip-file is being generated.</p> | <p>Small files download after a few seconds of grey screen. Large files need to be compressed. Click on the "OK"-button, and wait for the file status in the dropdown menu to change from "Not completed" to "Ready for download". Click again on "Download".</p> |
| <p>Bachelorprojekt på den Hu...Im Schultz_54926_6213.zip 76,1 kB — arcanic.dk — 13:33</p> | <p>MS Windows: In the dialogue-box, select "Save File", click on "OK". Click on folder name to open zip-folder, located in "Downloads". From there you can open the files and/or copy them to other folders.</p> |
| <p>zip Ekstern muntlig prøve med u...tste Skanning_3498_888.zip 10 KB</p> | <p>iPAD: Open your pdf-reader app (fx GoodReader). Unzip the folder. Open the unzipped folder, and click on file name to open the document in the reader.</p> |
| <p>Araba Biney-Amisshah_6363_203_Hovedopgave_Hov... 2015-09-03 -rw Basic project 3 (BP3)- Eksternal Oral ex_Araba Biney... 2015-09-03 -rw</p> | <p>Android: Zip-folder is saved to "Downloads". Open the File Manager, and click on the zip-folder to unzip. Click on unzipped file to open in the pdf-reader app (fx iAnnotate.pdf).</p> |
| <p>Export students</p> | <p>Optional: Download a spreadsheet with the names of the students. You can add grades in the spreadsheet and then import the grades to DE.</p> |

10:29 Help Dansk Simon Helesen (simonhei) digital exam

My exams

My exams

Sort on exam name

Click to open exam page

Sort on date start/end

Select exams under assessment or assessed

| Exam name | Assessment start | Assessment end | Student |
|---------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------|-------------|
| 23006 - 3. kandidatmodul: Intern mundtlig prøve med udgangspunkt i praktikprojekt You are eksaminer on this exam | 17th mar. at 18:07 | 9th apr. at 09:36 | 9 students |
| 25079 - Internal written examination in optional course A You are eksaminer on this exam | 9th dec. 2015 at 16:00 | 9th jan. at 16:00 | 1 students |
| 24755 - Oral examination in Computing You are eksaminer on this exam | 11th dec. 2015 at 17:00 | 1st apr. at 17:00 | 71 students |

11:18 Help Dansk Simon Helesen (simonhei) digital exam

My exams / 3. kandidatmodul: Intern mundtlig prøve med udgangspunkt i praktikprojekt

3. kandidatmodul: Intern mundtlig prøve med udgangspunkt i praktikprojekt

Filter by examiner

Download all student papers

Download a spreadsheet with the names of the students

Sort by name (first/family) or by student code number

Display plagiarism report summary and additional information

Read an exam paper online in DE or download one "hand-in" or selected files

| Given name | Hand-in | Grade | Notes | Feedback | Status |
|--------------------------------------|-----------------|-------|-------|----------|--------|
| Cecilie Bekker Zoher 44276 | Read in browser | -- | Add | Add | |
| Linea Haas 44942 | Read in browser | -- | Add | Add | |
| Lise Kristin Hougaard Banke 44315 | Read in browser | -- | Add | Add | |
| Lotte Marquardsen 44377 | Read in browser | -- | Add | Add | |
| Maria Tammelin Glerup 44178 | Read in browser | -- | Add | Add | |
| Mette Festersen Jensen 42310 | Read in browser | -- | Add | Add | |
| Simon Hjorth 44364 | Read in browser | -- | Add | Add | |

Log in using username/password

A co-examiner may log in using his/her email-address (as registered by RUC) as username and a self-elected password.

If no password has been chosen, click on "New password", and enter your email-address. If it is on record in the database, an SMS with a pin code is forwarded to your cell phone. Enter the pin code, and enter, and repeat (permanent) password. Log in to Digital Exam with new password. Use the same procedure, if you have forgotten your password.